

Reference: N.002-080-2024/1
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Email: ProcurementWR5@sanral.co.za

Fax Number: +27 (0) 21 910 1966
Direct Line +27 (0) 21 957 4600
Website: www.nra.co.za



COMPULSORY VIRTUAL BRIEFING MEETING HELD ON FRIDAY, 10 APRIL 2026

CONTRACT SANRAL: N.002-080-2024/1
THE SLOPE STABILISATION ON NATIONAL ROUTE 2 SECTION 8 FROM KM 65.50 TO KM 67.50:
KEURBOOMSTRAND

CLARIFICATION NO. 1

This Clarification is issued and shall be deemed to form part of the Tender Document.

Kindly acknowledge receipt of this clarification minutes by completing the ACKNOWLEDGEMENT OF CLARIFICATION below. Failure to acknowledge this clarification may invalidate the Tender.

PART 1A: MINUTES OF THE COMPULSORY VIRTUAL BRIEFING MEETING HELD ON FRIDAY, 10 APRIL 2026 AT 10:00.

This clarification minutes are to be read in conjunction with and shall be deemed part of the tender documents.

PRESENTERS:

The Procurement Officer (PO) presented the Supply Chain Management (SCM) requirements, and the Consultant presented the Scope of Works.

AGENDA

1. OPENING AND WELCOMING
2. ATTENDANCE
3. CONTENTS OF THE SCM BRIEFING
4. SCOPE OF WORKS PRESENTATION
5. QUESTIONS AND ANSWERS

1. OPENING AND WELCOMING

The compulsory briefing session started at **10:00** on Friday, **10 April 2026**. The SANRAL PO welcomed all the attendees to the compulsory briefing session and requested them to register their information i.e., company name, company representative and email address in the MS Team meeting chat box.

2. ATTENDANCE

The roll call began at 10:15.

3. CONTENTS OF SCM BRIEFING

The purpose of the meeting was to provide clarification on SCM and technical (Scope of Works) requirements of the project:

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The content of the presentation was outlined as follows:

- **TENDER NOTICE AND INVITATION TO TENDER**
- **COMPOSITION OF THE TENDER DOCUMENT**
- **CONDITIONS OF TENDER**
- **SUBMISSION REQUIREMENTS**
- **RETURNABLE SCHEDULE**
- **EVALUATION PROCESS**
- **TIPS FOR SUBMITTING YOUR TENDER DOCUMENTS SUCCESSFULLY**

3.1 TENDER NOTICE AND INVITATION TO TENDER

Tender Documents

- Tender documents for this project were available from Tuesday, 31 March 2026 for free download from the SANRAL website, National Treasury's eTender Publication Portal (<http://www.etenders.gov.za>) and the CIDB Website.

- The SANRAL PO emphasized that the bidders must submit one original copy and electronic copy (e.g. on compact disk or memory stick).
- Any queries relating to this project may be emailed to the ProcurementWR5 email address as per the tender document.

The closing date and time for receipt of tenders is on **Friday, 08 May 2026 at 12:00** at SANRAL, **Western Cape Provincial Office** as provided in the tender document. The PO encouraged tenderers using courier services to give clear instructions in terms of submitting the tender document and registering it using the name of the tendering company. All bids to be submitted in a sealed envelope with all required details, including project number, description, company name, and contact information as provided in the tender document.

Telegraphic, telephonic, telex, e-mail, facsimile, and late tenders will not be accepted. Tenders may only be submitted in the format as stated in the Tender Data.

3.2 COMPOSITION OF THE TENDER DOCUMENT

All forms from the tender document were presented. The tender document consists of book 1, book 2 and book 3, pricing schedule and drawings. These forms must be fully completed and signed by representatives and attach supporting documents where applicable.

3.3 CONDITIONS OF TENDER

The conditions of tender are the standard conditions of tender as contained in Annexure C of the CIDB STANDARD FOR UNIFORMITY IN ENGINEERING AND CONSTRUCTION WORKS CONTRACTS as per Government Notice No. 423 published in Government Gazette No. 42622 of 08 AUGUST 2019 and as amended from time to time. (see www.cidb.org.za).

The presenter addressed all clauses relating to tender data as follows:

C.1.4 Communication and employer's agent:

All communication must be in writing and only to the email address provided in the tender document. The PO highlighted that any communication received in any other form will not be regarded as an official clarification query and will not be responded to.

C.2.1 Eligibility

The presenter highlighted that only tenderers who satisfy the eligibility criteria are eligible to submit tender. Onus is on tenderers to ensure compliance to eligibility criteria as no additional documents will be requested or accepted after tender closing.

C.2.8 Seek clarification

Request clarifications at least eight (8) working days before the closing date.

C.2.12 Alternative tender offer.

The PO informed prospective tenders that alternative tender offers will not be considered as per the tender data.

C.3.1 Respond to requests from the tenderer.

The Employer shall respond to clarifications received up to 3 (three) working days before tender closing date.

C.2.13 Submitting a tender offer

The PO informed the potential tenderers to submit all returnable schedule as printed copy and in .pdf format and Excel (saved on a flash drive)

The tender offers will be submitted in the tender box located in the reception area at the Western Cape Provincial Office. The PO advised the tenderers to submit the tender offers in a package marked with the tenderer's name, tender description and number, and the employer's address as required. The prospective tenderers were advised to allow sufficient time on the closing date to comply with access control and administration.

C.3.9 Arithmetical errors, omissions, discrepancies and imbalanced unit rates.

Tenderers were notified that where there is a discrepancy between the amounts in figures and the amount in words, the amount in words shall govern.

SANRAL will notify the tenderer of all errors or omissions that are identified in the tender offer and either confirm the tender offer as tendered or accept the corrected total prices.

C.3.13 Acceptance of tender offer

The conditions stated in clauses C3.13(a) to (m) will be applied when considering acceptable tender offer.

3.4. RETURNABLE SCHEDULES AND SUBMISSION REQUIREMENTS

It was highlighted that tender returnable schedules must be duly completed, signed and the relevant supporting documents (proof) should be attached.

3.5. EVALUATION PROCESS OF TENDERS

The 5 stages of evaluation of tender offers were presented as follows:

a) Test for responsiveness

It was explained to the tenderers that a responsive tender is one that conforms to all the terms, conditions, and specifications of the tender documents without material deviation or qualification. The tenderers were further encouraged to consult clause C3.8 of the tender data to get more clarity on this.

b) Mandatory administration criteria

It was highlighted that it is mandatory that the tenderer complete and sign form of offer, they are registered with CSD, they have a valid letter of good standing issued in accordance with COIDA and they have attended the compulsory briefing session.

The CIDB requirement was explained in detail that the Lead Bidder must be CIDB contractor grading of 7CE/7SJ or higher and that Emerging Contractors will not be acceptable.

It was further explained in detail that the tenderer must meet the minimum requirements for the key personnel, stated in the Tanda Data. Tenderers must submit proof of qualifications for the key personnel. Failure to submit proof of qualifications may deem the tenderer non-responsive and will not be evaluated further.

c) Local Content and Production

Bidders were notified that Form SBD 6.2 (Declaration of local content and production) will be issued through an addendum in excel format, and it must be completed and returned with the tender offer.

Sanral will disqualify any bidder that has not submitted the SBD 6.2 and the supporting Annexures (C, D and E) forms on the closing date and time.

d) Functionality Evaluation Criteria

The functionality criteria for this project were projected and how the scores will be allocated during technical evaluation was explained. It was highlighted that the total Quality points allocated shall be 100 and tenderer must score minimum score per sub-criterion and an overall minimum threshold of 75 points out of 100 is required to be achieved for the tender to be eligible for further evaluation.

e) Price and Preference

Only bidders who satisfy the eligibility criteria, all the mandatory requirements, local content and production requirements and functionality criteria would be evaluated further for price and B-BBEE. The 90/10 preferential point scoring will be applied for this bid and specific goals will be scored out of 10. The presenter advised tenderers on what makes a valid B-BBEE certificate and sworn affidavit.

3.6. TIPS FOR SUBMITTING YOUR TENDER DOCUMENTS SUCCESSFULLY

The PO presented tips for submitting tender documents successfully and opened the floor to questions. The PO handed over to the consultant for the presentation of scope of works.

4. SCOPE OF WORKS

The Consultant presented the scope of work as follows:

4.1 SCOPE OF REQUIREMENTS

The Consultant highlighted certain components of the scope of works and is contained in the presentation attached to this briefing minutes.

5. QUESTIONS AND ANSWERS

The following queries were received via email, while some were raised during the briefing meeting, and the corresponding answers were provided.

QUESTIONS	Clause	ANSWERS
A tenderer requested confirmation on whether the applicable labour rates for this tender are not subject to EPWP (Expanded Public Works Programme) provisions, and whether tenderers should therefore base their pricing on the BCCEI (Bargaining Council for the Civil Engineering Industry) rates.	Pricing Schedule C2.2	It was confirmed that this tender does not fall under the EPWP framework. Accordingly, tenderers are required to base their labour rates on the applicable BCCEI rates.
A tenderer enquired whether slope stabilisation work that has been completed or substantially completed as part of an ongoing contract (where the overall project has not yet reached final completion) may be submitted as		The tender data specifies that only projects which have been successfully completed will be accepted as proof of relevant experience. Therefore, work completed or substantially completed on an

QUESTIONS	Clause	ANSWERS
<p>relevant experience to meet the functionality requirements for this tender.</p> <p>A tenderer enquired whether a CIPC B-BBEE certificate would be accepted as a valid B-BBEE compliance documentation for this tender.</p>		<p>ongoing contract cannot be used to meet the functionality criteria for this tender.</p> <p>B-BBEE certificates issued by SANAS accredited verification agency, valid Sworn Affidavits (where applicable in terms of the Codes of Good Practice) and CIPC-issued B-BBEE certificates for EMEs are acceptable.</p>
<p>A tenderer requested assistance with unlocking the Excel BOQ, stating that the document appears to be locked and protected, which prevents them from inputting pricing information.</p>	Pricing Schedule C2.2	<p>Please note that the Excel BOQ is intentionally protected, and only the fields/cells where tenderers are required to input rates have been left unlocked.</p>
<p>A tenderer requested confirmation on whether it is mandatory for the tender documents to be printed in colour.</p>	Tender Data C.1.2	<p>Colour coding of the tender submission is not mandatory. However, colour coding will be required for the final contract document after award.</p>

The South African National Roads Agency SOC Limited
1 Havenga Steet
Belville
7530

ACKNOWLEDGEMENT OF CLARIFICATION NO. 1

I _____

Representing _____

Hereby acknowledge that I have received the above clarification minutes and that I am conversant with the contents thereof.

Receipt of Clarification No.1 is hereby acknowledged. Please acknowledge all files received by ticking the appropriate box.

Tick (√)	Type Document	of Document Name
	(*pdf)	N.002-080-2024/1 Minutes of the Compulsory Briefing Meeting
	(*pdf)	N.002-080-2024/1 SCM Briefing Presentation
	(*pdf)	N.002-080-2024/1 Scope of Works Briefing Presentation

SIGNATURE: _____

DATE: _____